

September Community Council Meeting

9/23/2026



Agenda

- Orientation and training for Community Council Members
- Overview and information from our School Improvement Plan
- Collecting and sharing council members' contact information
- Electing a Chair and Co-Chair
- Selecting our Rules of Order
- Reviewing and making amendments to the current plan (if needed)
- Updating the Parent Engagement Policy and School-Parent Compact dates
- Setting the meeting calendar for the school year
- Submitting assurances and roles online
- Setting next month's agenda items

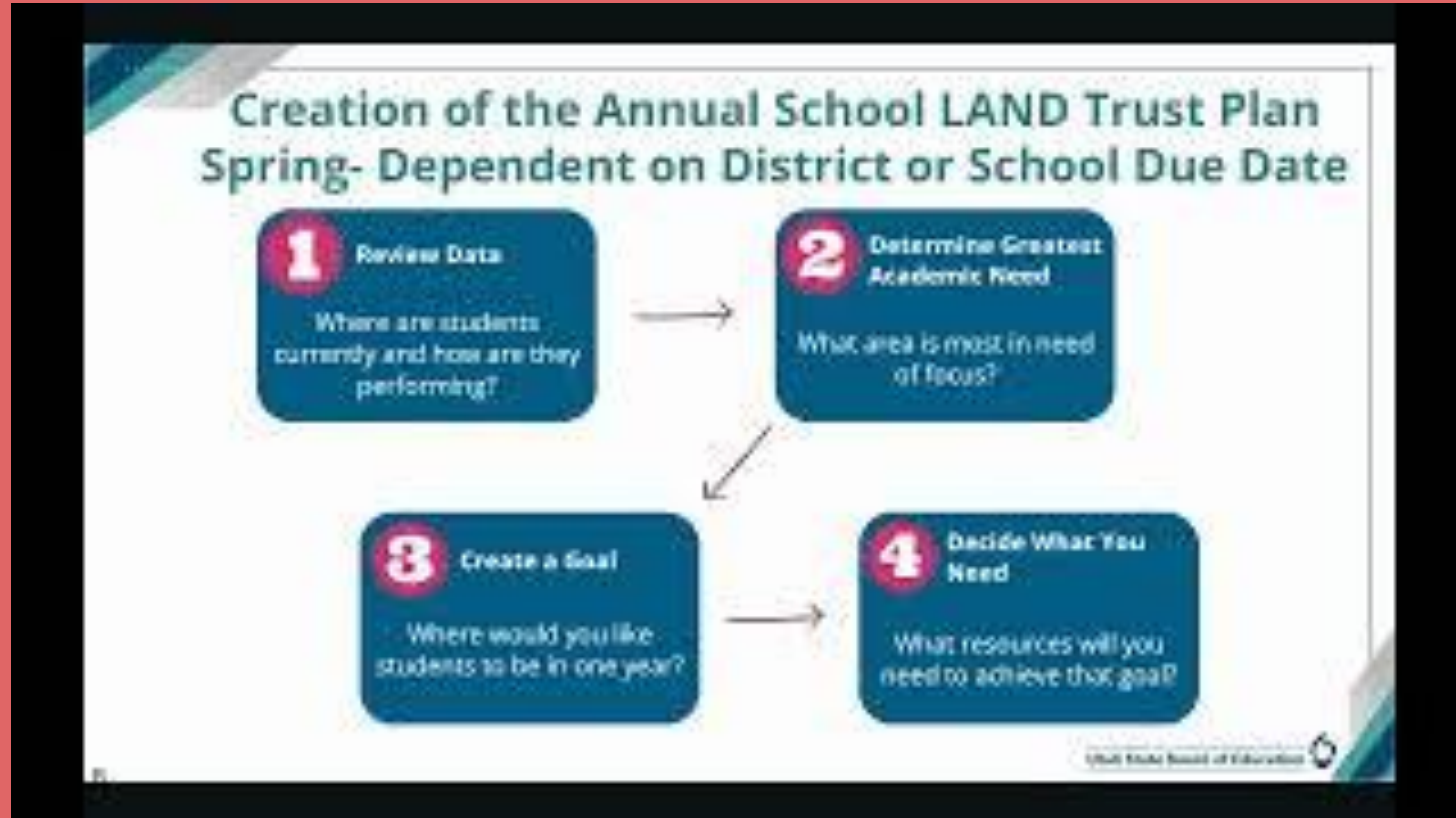
Orientation

<https://www.schools.utah.gov/school-land-trust/training-resources>

[Member responsibilities.](#)

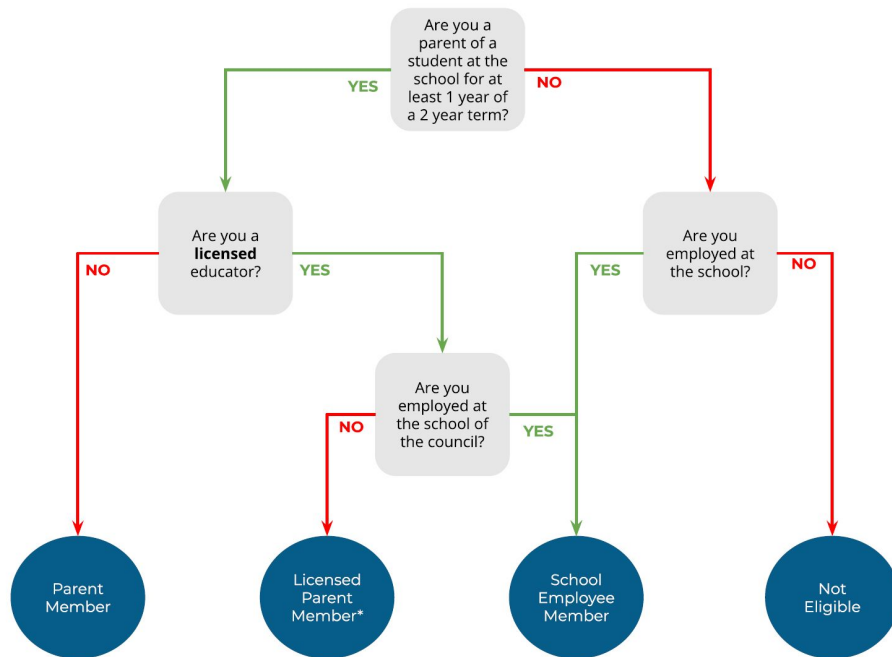
For more, see:
<https://www.youtube.com/watch?v=FHEZp6mQGw0>

[Statewide School Council Training](#)



Orientation

School LAND Trust Program Determining School Community Council (SCC) Membership Type Districts Only



*There must be more parent members than licensed parent members on a council.

For questions about seating a school community council, please contact the schoollandtrust@schools.utah.gov.

Did you know... (This information needs to be published to our website.)

This year our school received **\$83,397 from the Utah Trust Lands program.**

The current Trustlands Plan approved by last year's School Community Council voted to spend our funds to pay for:

- Class Size Reduction (.5 of a teacher salary in lower grades)
- Part-time paraprofessional
- BTS Music Teacher (.135)
- Technology
- Math Manipulatives, Science supplies and curriculum materials, & language arts supplies.

School Plan

Utah received 7 million acres of land at statehood to generate funding for schools and almost half of the land remains in a trust for public education. The School and Institutional Trust Lands Administration (SITLA) manages the trust land. The School and Institutional Trust Funds Office (SITFO) invests the endowment funds and a portion of the earnings comes to our school each year.

School Community Council Members:

- **Amber Scott (Parent, term ends July 2029)**
- **Lauren Talbot (Parent, term ends July 1, 2029)**
- **Jared Tullis (Parent, term ends July 1, 2027)**
- **Tahna Gray (Parent, Term ends July 1, 2027)**
- **Jessica Jones (School Representative, ends July 1, 2029)**
- **Matthew Lowe (Principal)**
- **Alicia Gubler (Council Secretary - non-voting)**
- **Jeff Russon (Title 1 Coordinator - non-voting)**

What Are We Supposed to Accomplish?

Recommended Timeline (Same since 23-24)

I propose 3 Council meetings for the year.

- Sept (Today!)
- November (Safety and Behavior Meeting!)
- February



Collect Member Contact Info, and Set Schedule

- We will publish individual email addresses this year.
- Phone numbers of all members need to be updated. (Alicia will not include phone numbers in public minutes.)
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- Create meeting schedule for the year.
 - Follow [TIMELINE](#) for the year:
 - September 23, 2026
 - November 17, 2026 8:30-9:30 (Safety Focus)
 - February 10, 2027 8:30-10:00
 - The meeting schedule depends on our priorities, but in the past the priorities have been set by the timeline assigned by the state.

Elect Chair and Co-Chair

- Introductions. Briefly, tell us about yourself, your children, and why you were interested in being on the School Community Council.
- Who would like to be considered for the roles of Chair and Co-Chair?
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- Adopt rules of order. How will we conduct our business?
 - Rules of Order & Procedure
- Tahna Gray was elected Chair
- Lauren Talbot was elected Co-Chair

Submit Roles Online:

[School LAND Trust](#)

Amendment to Current Plan

- Not required at this time.

Parent Engagement Policy and School-Parent Compact

Parent Engagement Policy

School - Parent Compact

- Need to update compact to include months and purposes of SEP Conferences
 - September and February
 - Purpose- to discuss student progress and create a plan to meet grade level expectations
- Needed- Report cards
 - End of October, Mid-February, and End of May

Next Steps:

- Before we leave today:
 - Has the next meeting been added to the calendar?
 - Have we set the agenda for that meeting?
 - Discuss School Safety and Digital Citizenship Reports with school leaders
 - Provide input to the principal on the Positive Behavior Plan, as needed
 - What needs to happen between now and the next meeting?
- Before the next meeting:
 - We will post minutes to our website at pes.washk12.org/community-council/
 - We will post our Rules of Order to the website
 - We will post our current plan to website <https://pes.washk12.org/community-council/>
 - We will post contact information for the SCC as required to website
 - We will update and publish our “Did You Know” information and get that to parents (slide 5)
 - Update the parent compact, print it, and send it home to parents.
- What am I missing?